

**SOUTH MOLINE TOWNSHIP
BOARD OF TRUSTEES MEETING**

May 22, 2023

PRESENT — Greg Aguilar, Supervisor; Andrea Anderson, Trustee; Brian Forsberg, Trustee; Howard Gripp, Trustee; Bob Schultz, Trustee; Nick Vyncke, Clerk, Mark Lundahl, Road Commissioner; and Mary Beth Loos, Administrative Assistant.

MEETING CALLED TO ORDER — Meeting was called to order at 5:30 p.m. by Supervisor Aguilar.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES — Motion by Anderson, second by Gripp, that we approve the minutes of May 2, 2023. Motion carried, with all voting in favor.

OFFICIALS' REPORTS —

- a. **Road Commissioner** — There have been a lot of complaints about issues that the Road District is not responsible for. Schultz informed Lundahl that things cannot be pushed off on the County Health Department. Aguilar confirmed that garbage and dead animals are to be handled by the County Health Department. Junk should fall under building and zoning. Lundahl will have a meeting with the City of Moline in order to get a plan in place to better understand which roads will be taken care of by the city and which ones will be taken care of by the Road District. Lundahl finished by saying he would like to see some form of informational signage for people to contact each department directly. A discussion ensued about the same information being available on the township's website.
- b. **Clerk** — Aguilar and the board congratulated Vyncke on the birth of his son.

SUPERVISOR'S REPORT —

Program Updates - Aguilar spoke with Derrick Burton from the new Veteran's program being created for the township. An email will be provided to Mr. Burton so that he may better represent the township. The objective at the moment is to create events giving veterans something to do. A tee shirt was presented with the township's logo, along with the slogan of "Restoration and Recreation."

UNFINISHED BUSINESS —

- a. **Holiday Schedule** - Schultz asked Aguilar about a few dates on which he was informed that the township offices were closed. Aguilar clarified that an employee was here for one of the dates. Anderson added that if a date is not on the holiday schedule, then the offices need to be open.
- b. **Centennial Accounting** - Mary Beth Loos informed the board that on numerous occasions the accounting firm currently being used by the township has made mistakes. Loos has corrected a large number of mistakes and even informed Centennial that they made the

mistakes. The many errors and inaccuracies have caused Loos to spend a lot of time reviewing and correcting the accounting service. There is always a waiting game when dealing with Centennial. She felt by using QuickBooks as an in-house service, we could eliminate a large number of problems. Anderson mentioned how often the rules and laws of accounting are changing and it may be difficult to keep up with these. The board discussed various options on the matter. Lundahl informed the board that QuickBooks will ask if you would like to update. The board continued the discussion and the concern of checks and balances on one person doing the accounting was brought up. Loos mentioned that Aguilar looks over all material before completion. Schultz asked the cost of using Centennial's services. The cost of using QuickBooks would be cheaper. Aguilar asked if the board would like to do a trial period. Gripp suggested calling another accounting service. He continued by stating that there are some things that we do not want to do in house.

Aguilar wanted to confirm his understanding of the conversation. Schultz would like to see a couple of different bids from various accounting services. Forsberg suggested a meeting with Centennial to either make them aware or correct the current situation.

Loos brought up another situation in which an employee was not getting paid. This employee did fall under IMRF payments and has caused and continues to cause a problem. Further discussion is needed.

- c. **YMCA Request** - The township's previous donation has been merited by a banner being placed inside the YMCA. A slogan was chosen by the list provided - Cares About Community.

NEW BUSINESS —

- a. **Cemetery Conflict of Interest** - Forsberg drafted a letter to an outside attorney. Amy Rupiper of Pike County was sent the current situation and was willing to provide a free consultation. The information provided led her to believe there is no conflict of interest since the employee of the Road District was separate from the Township. Schultz liked that she was an outside source and an independent view of the matter. Schultz mentioned that he did speak with someone who was on the Cemetery Board when Best's contract was initiated and this individual did the research at that time and found that there was no conflict. Schultz believes it is not the Township Board's decision whether we pay a cemetery contract. If the cemetery board says to pay, then the township must pay. Anderson believes we must all be aware if there is a violation. It was discussed that the township may have to pay Best's Lawn Care for contract work, while other services are taking care of this at the moment. Aguilar reaffirmed that our township's attorney is contradicting the new opinion. Schultz stated that he is not impressed with our current attorney for various reasons. Anderson wants to be able to say that we have proof that this is not a legal issue. Our current attorney will be reached for a response to the outside attorney's opinion. Discussion ensued on whether the State's Attorney's Office would be able to help with the current situation. Further discussion is needed.
- b. **Lot Sale** - Lot was sold for \$116,000. Aguilar brought up the current rate of C.D.s in order to generate income from some of the loss on the sale. Further discussion is needed.
- c. **Fire Protection District** – The Moline City Administrator has not gotten back to the township. A Moline Alderman did speak with Aguilar and doesn't believe the city will just stop services. Further discussion is needed.

MEETINGS & EDUCATION —

Next Board Meeting: June 6, 2023 at 5:30 p.m.
South Moline Township Hall, 2521 53rd Street, Moline, IL

TRUSTEES APPROVAL OF BILLS BY FUNDS —

- a. TOWN FUND
 1. TOWNSHIP ADMINISTRATION — Motion by Anderson for approval; second by Schultz. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
 2. ASSESSOR — Motion by Schultz for approval; second by Gripp. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
 3. TOWNSHIP SENIOR CENTER — Motion by Gripp for approval; second by Forsberg. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- b. TOWN FUND — FICA — Motion by Forsberg for approval; second by Anderson. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- c. TOWN FUND — IMRF — Motion by Anderson for approval; second by Schultz. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- d. GENERAL ASSISTANCE — Motion by Schultz for approval; second by Gripp. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- e. ROAD & BRIDGE / GENERAL FUND — Motion by Gripp for approval; second by Forsberg. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- f. ROAD & BRIDGE / IMRF FUND — Motion by Forsberg for approval; second by Anderson. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- g. ROAD & BRIDGE / FICA FUND — Motion by Anderson for approval; second by Schultz. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- h. ROAD & BRIDGE / EQUIPMENT & BLDG — Motion by Schultz for approval; second by Gripp. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- i. ROAD & BRIDGE / INSURANCE FUND — Motion by Gripp for approval; second by Forsberg. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.
- j. CEMETERY — Motion by Forsberg for approval; second by Anderson. Ayes: Anderson, Schultz, Gripp, Forsberg and Aguilar. Unanimous.

ADJOURNMENT — Motion by Schultz, second by Gripp, that we adjourn the meeting. Motion carried, with all voting in favor. Meeting adjourned @ 6:20 p.m.

Respectfully submitted,

Nicholas “Nick” Vyncke
South Moline Township Clerk