

**SOUTH MOLINE TOWNSHIP
BOARD OF TRUSTEES MEETING**

June 1, 2021

PRESENT — Greg Aguilar, Supervisor; Andrea Anderson, Trustee; Brian Forsberg, Trustee; Lisa Griffin, Trustee; Howard Gripp, Trustee; and Nick Vyncke, Clerk. Absent — Rick Mellinger, Assessor; and Mark Lundahl, Road Commissioner.

MEETING CALLED TO ORDER — Meeting was called to order at 5:30 p.m. by Supervisor Aguilar.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES — Motion by Anderson, second by Forsberg, that we approve the minutes of May 17, 2021. Motion carried, with all voting in favor.

OFFICIALS' REPORTS —

Cemetery — There was a complaint about a hill not being mowed. This was completed immediately and the individual who made the complaint thanked the Cemetery Board promptly.

SUPERVISOR'S REPORT —

G.A. – Active 8, Denied 3, Terminated 1; Total 12.
Township Officials of Illinois has recently increased the dollar amount from \$304 to \$319.

NEW BUSINESS —

- a. **Audit** - In discussion with the auditors, there were a few documents that needed clarification. There was a missing bank statement, signed resolution for raises for the township officials, and the signed 2020-2021 resolution to adopt the budget. The two resolutions were voted on by the board and that is shown in the minutes. It is believed they were not signed due to the township turning towards electronic meetings during COVID-19. There was no evidence of these documents on the computer or filed with the clerk. Aguilar discussed if the proposed resolution on salaries was that same one discussed at a prior meeting. **Griffin made a motion to approve the originally approved resolution for the 2021 salary. Forsberg seconded the motion. 3 Ayes, 1 Nay. Motion Passed.** Further discussion is needed on the budget.
- b. **New Staff** - Aguilar is considering hiring a Spanish-speaking assistant to help with G.A. There is an expected increase in workload with other options for benefits running out in the fall and bingo starting up soon. He continued by stating that this could better serve the constituents of the township. He also stated that he wants the office to be a safer place for staff and with two individuals in the office most of the time that could be provided.
- c. **Office Security** – We are possibly looking at changing the locks and installing cameras to both the front and back entrances. We are also considering discussing the office design with a police department on what would be the safest for the office staff and, if necessary, provide an escape route.

- d. **Bingo** - Expected to start in August, 2021.
- e. **Elected Officials' Photos** - Aguilar is considering different options to have professional photos taken so people can put a name to a face on the website. Griffin asked about the website. Aguilar would like to update a few things along with the photos. Small discussion arose on how user friendly our website is. Further discussion is needed.
- f. **Jazzercise Wall Damage** - The rented building next to the township office suffered some damage by a vehicle of some sort. The old A.C. unit is damaged, and the ventilation system is exposed to the outside. Aguilar believes this could cause further issues if an animal were to come inside and this damage could also run up the bill. We are hoping to have this fixed soon. Further discussion is needed.
- g. **Real Estate Sign** - The sign across the street from the township office has been down for some time. Aguilar called and discussed this with the realty company and there was some confusion on who is representing the township as far as who is selling this property. Further clarification is needed. The property is expected to be relisted. The sale may be difficult with the current costs of construction.

MEETINGS & EDUCATION —

Next Board Meeting: June 14, 2021 at 5:30 p.m.
 South Moline Township Hall, 2521 53rd Street, Moline, IL

TRUSTEES APPROVAL OF BILLS BY FUNDS —

- a. TOWN FUND
 - 1. TOWNSHIP ADMINISTRATION — Motion by Anderson for approval; second by Griffin. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
 - 2. ASSESSOR — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
 - 3. TOWNSHIP SENIOR CENTER — Motion by Forsberg for approval; second by Gripp. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- b. TOWN FUND — FICA — Motion by Gripp for approval; second by Anderson. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- c. TOWN FUND — IMRF — Motion by Anderson for approval; second by Griffin. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- d. GENERAL ASSISTANCE — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- e. ROAD & BRIDGE / GENERAL FUND — Motion by Forsberg for approval; second by Gripp. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- f. ROAD & BRIDGE / IMRF FUND — Motion by Gripp for approval; second by Anderson. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- g. ROAD & BRIDGE / FICA FUND — Motion by Anderson for approval; second by Griffin. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.

- h. ROAD & BRIDGE / EQUIPMENT & BLDG — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- i. ROAD & BRIDGE / INSURANCE FUND — Motion by Forsberg for approval; second by Gripp. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.
- j. CEMETERY — Motion by Gripp for approval; second by Anderson. Ayes: Anderson, Griffin, Gripp, Forsberg and Aguilar. Unanimous.

ADJOURNMENT — Motion by Anderson, second by Gripp, that we adjourn the meeting. Motion carried, with all voting in favor. Meeting adjourned @ 6:55 p.m.

Respectfully submitted,

Nicholas “Nick” Vyncke
South Moline Township Clerk