

**SOUTH MOLINE TOWNSHIP  
BOARD OF TRUSTEES MEETING**

**August 19, 2019**

**PRESENT** — Tracy Best, Supervisor; Andrea Anderson, Trustee; Lisa Griffin, Trustee; Mark Lundahl, Trustee; Brian Forsberg, Trustee; Bob Schultz, Road Commissioner; Rob Vyncke, Clerk; and Jim Taylor of Carpentier Mitchell & Goddard. Absent: Rick Mellinger, Assessor.

**MEETING CALLED TO ORDER** — Meeting was called to order at 6:00 p.m. by Supervisor Best.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES** — Motion by Griffin, second by Forsberg, that we approve the minutes of August 06, 2019. Motion carried, with all voting in favor.

**OFFICIALS' REPORTS —**

- a. **Road Commissioner** — The road just east of the Croatian Club has been seal coated. Legacy will be coming back to finish culvert work now that the water is low enough.
- b. **Assessor** — None
- c. **Clerk** — None
- d. **Trustees** — None
- e. **Cemetery** — All is fine. We currently have bids out for some landscaping work.
- f. **Seniors** — None
- g. **Youth** — None

**SUPERVISOR'S REPORT —**

- a. Auditor Taylor presented the written report of the recent audit and then explained all in detail. In summary, SMT is in very good shape. We currently have a 17-month excess. Two of the recommendations are: Establish a written credit-card policy and each journal entry should have a unique reference number to prevent duplicate entries. There was a motion by Lundahl to approve the audit report as submitted. Second by Griffin. All ayes, motion carried.
- b. GA: No report.

**UNFINISHED BUSINESS** — Best presented a proposed written credit-card policy. After some brief discussion, there was a motion by Griffin to adopt said policy as written. Second by Lundahl. All ayes, motion carried.

Backpacks have been delivered. Thanks to the volunteers who delivered them.

The Clothing Allowance Program is now using a gift card that ensures it can only be used for children's clothes.

**MEETINGS & EDUCATION —**

**Next Board Meeting: September 03, 2019 at 6:00 p.m.**  
South Moline Township Hall, 2521 53<sup>rd</sup> Street, Moline, IL

**TRUSTEES APPROVAL OF BILLS BY FUNDS —**

- a. TOWN FUND
  - 1. TOWNSHIP ADMINISTRATION — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
  - 2. ASSESSOR — Motion by Forsberg for approval; second by Lundahl. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
  - 3. TOWNSHIP SENIOR CENTER — Motion by Lundahl for approval; second by Griffin. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- b. TOWN FUND — FICA — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- c. TOWN FUND — IMRF — Motion by Forsberg for approval; second by Lundahl. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- d. GENERAL ASSISTANCE — Motion by Lundahl for approval; second by Griffin. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- e. ROAD & BRIDGE / GENERAL FUND — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- f. ROAD & BRIDGE / IMRF FUND — Motion by Forsberg for approval; second by Lundahl. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- g. ROAD & BRIDGE / FICA FUND — Motion by Lundahl for approval; second by Griffin. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- h. ROAD & BRIDGE / EQUIPMENT & BLDG — Motion by Griffin for approval; second by Forsberg. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- i. ROAD & BRIDGE / INSURANCE FUND — Motion by Forsberg for approval; second by Lundahl. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.
- j. CEMETERY — Motion by Lundahl for approval; second by Griffin. Ayes: Anderson, Griffin, Lundahl, Forsberg and Best. Unanimous.

**COMMENTS —** None

**ADJOURNMENT —** Motion by Lundahl, second by Forsberg, that we adjourn the meeting. Motion carried, with all voting in favor. Meeting adjourned @ 6:40 p.m.

Respectfully submitted,

**Robert “Rob” Vyncke**  
South Moline Township Clerk