

**SOUTH MOLINE TOWNSHIP
BOARD OF TRUSTEES MEETING**

May 03, 2016

PRESENT — Tracy Best, Supervisor; Karin Martin, Assessor; Andrea Anderson, Trustee; Lisa Griffin, Trustee; Kim Lazenby, Trustee; Brian Forsberg, Trustee; and Rob Vyncke, Clerk. Absent: Bob Schultz, Road Commissioner.

MEETING CALLED TO ORDER — Meeting was called to order at 6:00 p.m. by Supervisor Best.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES — Motion by Forsberg, second by Griffin, that we approve the minutes of April 18, 2016. Motion carried, with all voting in favor. Lazenby asked Vyncke if he could highlight the changes when he sends amended minutes, so she does not have to read the whole thing. Vyncke stated he will do so.

OFFICIALS' REPORTS —

- a. **Road Commissioner** — According to Best, all is going well. We are doing some spring clean-up.
- b. **Assessor** — All is going well. The tax bills were supposed to be mailed this Friday, but due to some glitch at the county, they now hope to have them mailed by next Tuesday.
- c. **Clerk** — None
- d. **Trustees** — Lazenby showed a newspaper clipping which listed all of the public meetings and asked if the township could post their meetings in the paper. Best answered that we could if anyone wants to. Lazenby stated that the township web page from Rock Island is very informative and has a lot of helpful items. Lazenby listed some of the features. Forsberg stated that we will have to check it out.
- e. **Cemetery** — None
- f. **Seniors** — Everything is fine. We are always looking for new events or groups. A veteran's group is now meeting there and another new card-playing group has shown interest.
- g. **Youth** — Best asked for a motion to approve a donation to the Moline wrestling golf outing, as we have done in the past. Anderson asked how much we gave last year. Best said \$300.00. Lazenby asked how many times we have participated in the past, and Best stated that this will be our third time. Lazenby asked what the needs of the area grade schools are. She said that due to her role in Junior Achievement, she has heard from teachers that they are in need. Best stated that during the book-bag program, he specifically asked the principals if there is anything the township could do and he has not received any requests. Best stated that we spend approximately \$1.00 per household on Youth Funds, which is very good in comparison to other townships. Best also stated that the end of the school year is almost here, but we can look into it for next year. Lazenby suggested maybe a couple of letters to each school might remind all that we possibly could help. There was a motion by Griffin to donate \$300.00 to the Moline wrestling golf outing. Second by Forsberg. Forsberg, Griffin, Anderson and Best voted in favor. Lazenby voted no, not in favor. Motion carried.

SUPERVISOR'S REPORT —

- a. **GA:** Pending 1; Active 28; Approved 2; Denied 0; Terminated 3; Withdrawn 0, Sanctioned 1; Total 35. **EA:** Pending 1. **WR:** Approved 1.

b, Best informed all that we have someone interested in serving on the Cemetery Board. There was a motion by Best to appoint Ray Rockwell. Second by Griffin. All ayes, motion carried.

Anderson politely excused herself from meeting as she had to leave.

UNFINISHED BUSINESS —

Best presented a photocopy from a municipal budget law book, which states that funds may be spent until the new budget is passed. Therefore, an annual budget ordinance is not needed.

Lazenby questioned the GA and Town Fund salaries line items, asking how a specific employee's health insurance is paid. Best said it is paid out of the Town Fund. Lazenby stated that, if said employee is paid 50% by GA and 50% by Town Fund, then the insurance cost should also be split between the two funds. Best stated that it always has been done that way. Lazenby questioned and repeated that statement of "it always has been done that way" and that we should do it the right way. Best stated that it really does not matter, but if Lazenby wanted, we could change it. We would have to go back to the accountants and it would probably cost us more money. Forsberg also stated that it really does not make any difference and asked if the accountants had any problem with the way we are doing it now. Best answered, no. Best will get the exact insurance cost and get back to the board.

Concerning Best's authority to give raises to township employees, Best asked all if they received the email he sent out the day after the April 18 meeting. In this email he stated that for any employee of GA, the supervisor does not need board approval to give a raise. Lazenby asked what if we had more township employees, and that she was not aware that said individual worked part-time for GA. Best read an email from Jerry Crabtree, of TOI, stating that the supervisor does not need board approval to issue a raise to any employee under his direct supervision. Lazenby stated that, if we had known that 2 weeks ago, we could have solved all this back then. Lazenby then started to again read from the 2015 Township Book of Rules. Forsberg asked what page she was referencing, and Best gave Forsberg the same handbook. Best asked Lazenby if there was anything else concerning this matter. Lazenby answered, not today.

NEW BUSINESS — None

MEETINGS & EDUCATION —

Next Board Meeting: May 16, 2016 at 6:00 p.m.
South Moline Township Hall, 2521 53rd Street, Moline, IL

TRUSTEES APPROVAL OF BILLS BY FUNDS —

- a. TOWN FUND
1. TOWNSHIP ADMINISTRATION — Motion by Griffin for approval; second by Forsberg. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
 2. ASSESSOR — Motion by Forsberg for approval; second by Lazenby. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.

3. TOWNSHIP SENIOR CENTER — Motion by Lazenby for approval; second by Griffin. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- b. TOWN FUND — FICA — Motion by Griffin for approval; second by Forsberg. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- c. TOWN FUND — IMRF — Motion by Forsberg for approval; second by Lazenby. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- d. GENERAL ASSISTANCE — Motion by Lazenby for approval; second by Griffin. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- e. ROAD & BRIDGE / GENERAL FUND — Motion by Griffin for approval; second by Forsberg. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- f. ROAD & BRIDGE / IMRF FUND — Motion by Forsberg for approval; second by Lazenby. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- g. ROAD & BRIDGE / FICA FUND — Motion by Lazenby for approval; second by Griffin. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- h. ROAD & BRIDGE / EQUIPMENT & BLDG — Motion by Griffin for approval; second by Forsberg. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- i. ROAD & BRIDGE / INSURANCE FUND — Motion by Forsberg for approval; second by Lazenby. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.
- j. CEMETERY — Motion by Lazenby for approval; second by Griffin. Ayes: Griffin, Lazenby, Forsberg and Best. Unanimous.

COMMENTS — None

ADJOURNMENT — Motion by Griffin, second by Forsberg, that we adjourn the meeting. Motion carried, with all voting in favor. Meeting adjourned @ 6:40 p.m.

Respectfully submitted,

Robert "Rob" Vyncke
South Moline Township Clerk