

**SOUTH MOLINE TOWNSHIP
BOARD OF TRUSTEES MEETING**

September 06, 2016

PRESENT — Tracy Best, Supervisor; Andrea Anderson, Trustee; Brian Forsberg, Trustee; Lisa Griffin, Trustee; Kim Lazenby, Trustee; Bob Schultz, Road Commissioner; Rob Vyncke, Clerk.
Absent: Karin Martin, Assessor. Also present: Vance DeBruine.

MEETING CALLED TO ORDER — Meeting was called to order at 6:00 p.m. by Supervisor Best.

PLEDGE OF ALLEGIANCE

AUDIT REPORT — Mr. Jim Taylor, accountant, presented the recently completed audit to all. Mr. Taylor then explained the highlights of said audit. In summary, all accounts are in good shape and the township is doing everything correct. Mr. Taylor also explained that the township surplus has decreased, as recommended from last year's audit. Best stated that we have been decreasing the tax levy. Schultz asked how low we should decrease the tax levy. Mr. Taylor said that while there is no exact figure, he would like to see a 1-year surplus. SMT currently has approximately a 1.3-year surplus, so again the township is in good shape. Best stated that if a surplus reaches a certain amount, the state can actually take some of the funds.

APPROVAL OF MINUTES — Motion by Forsberg, second by Anderson, that we approve the minutes of August 15, 2016. Motion carried, with all voting in favor.

OFFICIALS' REPORTS —

- a. **Road Commissioner** — We are clearing some trees, trimming some trees and starting to get equipment ready for the upcoming winter season. All equipment is in good shape.
- b. **Assessor** — None
- c. **Clerk** — None
- d. **Trustees** — None
- e. **Cemetery** — None
- f. **Seniors** — The roof at the senior center is almost complete. To date, no extras have been encountered and work should be completed in the next couple of days. Vyncke asked if we ever received a certificate of insurance from said contractor. Best answered, yes.
- g. **Youth** — We received a thank you from Moline Little League and from one student for the book bag. Best also stated that he has received a letter from the Alternative School in Moline asking for a donation for bus passes for their students. After some discussion, there was a motion by Forsberg to donate \$300.00. Second by Lazenby. All ayes, motion carried.

SUPERVISOR'S REPORT —

- a. **GA:** Pending 4; Active 22; Approved 1; Denied 2; Term 4; Sanctioned 4; Total 37.
EA: Approved 1. **WR** Approved 1.

- b. Best asked all to start thinking about the upcoming vote for elected officials' compensation for the upcoming term. Best referenced the elected officials' compensation comparison sheet that he passed out to all at the last meeting. Anderson stated that there should be no increases. Lazenby asked if we could get a list of current compensation amounts, but also include any insurance benefit cost and any IMRF cost. Best will get the list and get back to the board.

UNFINISHED BUSINESS —

- a. Best stated that he and Griffin passed out all of the book bags and we had a total cost of \$2,368.22. This is approximately \$300.00 cheaper, as Balanca did a good job in shopping for bargains. Lazenby then asked Best if he could explain the Book Bag process to DeBruine. Best then explained this to DeBruine and even showed him a picture on his phone.
- b. Best stated that St. Giuseppe's will be moving and asked the board if he should contact the one party who has expressed an interest in renting the facility. All agreed to contact said person. Anderson suggested that we research what commercial rental property is renting for so we can be competitive.
- c. Lazenby stated that she has done some research and SMT does not currently have a registered FOIA representative. There is some training that is required and no one on the board has said training. Lazenby also suggested that Balanca and Mary Beth take the required training and then we can appoint them to be the official FOIA representative. All agreed. Best will put this on the agenda for the next meeting.

NEW BUSINESS — None

MEETINGS & EDUCATION —

Next Board Meeting: September 19, 2016 at 6:00 p.m.
South Moline Township Hall, 2521 53rd Street, Moline, IL

TRUSTEES APPROVAL OF BILLS BY FUNDS —

- a. TOWN FUND
 - 1. TOWNSHIP ADMINISTRATION — Motion by Anderson for approval; second by Griffin. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
 - 2. ASSESSOR — Motion by Griffin for approval; second by Anderson. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
 - 3. TOWNSHIP SENIOR CENTER — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- b. TOWN FUND — FICA — Motion by Forsberg for approval; second by Lazenby. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- c. TOWN FUND — IMRF — Motion by Lazenby for approval; second by Griffin. Ayes: Anderson, Griffin, Lazenby, Forsberg, and Best. Unanimous.
- d. GENERAL ASSISTANCE — Motion by Griffin for approval; second by Anderson. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.

- e. ROAD & BRIDGE / GENERAL FUND — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- f. ROAD & BRIDGE / IMRF FUND — Motion by Forsberg for approval; second by Lazenby. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- g. ROAD & BRIDGE / FICA FUND — Motion by Lazenby for approval; second by Griffin. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- h. ROAD & BRIDGE / EQUIPMENT & BLDG — Motion by Griffin for approval; second by Anderson. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- i. ROAD & BRIDGE / INSURANCE FUND — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.
- j. CEMETERY — Motion by Forsberg for approval; second by Lazenby. Ayes: Anderson, Griffin, Lazenby, Forsberg and Best. Unanimous.

COMMENTS — None

ADJOURNMENT — Motion by Forsberg, second by Anderson, that we adjourn the meeting. Motion carried, with all voting in favor. Meeting adjourned @ 6:55 p.m.

Respectfully submitted,

Robert “Rob” Vyncke
South Moline Township Clerk